

Notes of SLA Review Meeting between WHHT and Hertfordshire PCTs held on Thursday 27th September 07 at 1 p.m. at Charter House, Welwyn Garden City.

In attendance: Andrew Parker, PCT Director of Primary Care
Andrew Moore, WHHT Head of Business Development
Trudi Southam, PCT Senior Contracts Manager
Mo Giresh, Chief Executive StACom
Katrina Power, PCT Primary Care Co-ordinator/PBC Representative

1. Apologies

Apologies were received from Nick Evans, Beverley Flowers and Dr. Clegg.

2. Matters arising

PBC Representation

AP confirmed there were no additional PBC representatives identified to date. It was confirmed that KP was attending as PCT Lead for all PBCs and would, in future, feedback outcome of meetings direct. Also MG is Chair of a joint PBC Group and would take issues back to the group for discussion.

06/07 Out turn

It was confirmed that an additional sum of £1.4 million for over performance in 06/07 had been agreed and that this would be paid to WHHT in 08/09.

MRI Scanning

TS confirmed that all referrals into the 2nd wave programme must be sent and reported back via secondary care.

Specialist Commissioning Disaggregation

TS confirmed outcome of first stage review to go to EoE Chief Executives meeting on 27th September 07. Proposal suggests total transfer of some London SLAs. At present still unclear re transfer of specialist commissioning element within local acute trusts. Suggested that PBCs may wish to make their views known to PCT/EoE. MG to discuss with PBCs.

Action: MG

18 week plan

AM to provide updated annual plan by 28th September 07.

Action: AM

Pathology/Radiology data

KP confirmed St. Albans PBCs are currently recording referrals. TS confirmed Path/Rad data will be loaded onto HIDAS. It was confirmed that Gareth Jones had been informed re disaggregation of the block element of the contract and the implications for the Pathology tender. Also that the PCT Board would be informed at the October meeting.

KP raised issues re access to HIDAS for all practices and related training issues. AP to discuss further with BF and David Hodson.

Action: AP

High Cost Appliances

Additional information provided. AM / TS to discuss further outside of meeting.

Action: AM/TS

Reduction in follow ups

It was noted that the Diabetes follow up ratio was a particular issue. Agreed AP to ensure included on agenda for next conclave group meeting.

Action: AP

Availability of HIDAS data

Adrian Lambourne joined the meeting for this item and confirmed PBCs can be informed when data available and has tasked a member of his team to take this forward.

Joint Trust/Commissioner/Provider Meeting

AP confirmed this was being taken forward via the conclave meeting re prioritisation of key areas for the Intermediate Care Group to develop in the future.

Ultra Sound Services

MG expressed disappointment regarding the lack of dialogue in moving this forward. KP agreed to discuss with Suzanne Novak re other PBC intentions.

Action: KP

Pre Op Assessment

AM to follow up with Graham Ramsey.

Action: AM

3. Quarter 1 freeze data

It was confirmed that this had now been provided on disc.

4. Month 5 Performance

Performance to date was discussed, in particular level of under performance and the Trust ability to deliver the 18 week target.

AM confirmed that London Trust activity data had been circulated to individual specialities but no further response to date.

5. Orthotics disaggregation

MG expressed concern re PCTs understanding of his role in relation to the review of the service and also the communication that had taken place within the PCT to this effect. It was agreed that a meeting be arranged between BF, TS and MG to discuss further. TS to liaise with Pat Williams.

Action: TS

6. CEO SLA Review Meeting

The meeting reviewed and agreed the agenda and PBC representation was confirmed.

7. Block Contract update

AP updated re discussions to date. It was confirmed that Pathology and Radiology would be disaggregated from the block from 1st October 07 as previously agreed. AP to confirm PBC plans re remainder of block by Xmas 07.

8. Named consultant referrals

An issue had been raised by General Practice re inappropriate redirection of named consultant referrals for sub speciality services. Letter copied to AM for investigation.

Action: AM

KP to inform Suzanne Novak and all GP Practices that all service issues to be sent direct to AM in future and copied to TS.

Action: KP

9. Data base update

Richard Blunn had identified through discussion with WHHT that Trust had modified Outpatient Local Identifiers which resulted in some patients being shown with 2+ attendances recorded on the same day. It was noted that RB will therefore continue with the current validation process to identify these.

10. 18 Week Software Upgrade

TS asked for confirmation that upgrade will take place and for confirmation of any issues. AM confirmed that upgrade due to take place on 8th October and all staff will be trained.

11. Accelerating Progress in Health Care - Associated Infections

TS raised the letter sent to PCT & Acute Trust CEOs re SHA activities and planned share of additional funding. AM to ensure Graham Ramsey and Jane Halpin to discuss and respond.

Action: AM

12. Rheumatology Incident

An issue was raised re rejection of a Choose and Book patient 2 days prior to the outpatient appt. Copied to AM for investigation.

Action: AM

13. Delayed discharges

TS requested update re current billing arrangement for delayed discharges due to Adult Care Services. AM to confirm.

Action: AM

14. Any other business

- KP asked for update re invoice queries sent to David Hodson. KP to discuss with DH direct. Noted.
- Meeting informed re St. Albans LES for out of hospital working with Hospices etc. Noted.

15. Date and time of next meeting

1st November 07 at 1 p.m. Andrew Parkers' Office, 2nd Floor, Charter House, Welwyn Garden City.